Salisbury University Police Department

CHAPTER 54 PUBLIC INFORMATION

54.1	Public Information
54.1.1 54.1.2 54.1.3	Public Information Function Involvement of the Media in Policy and Procedure Changes Control of Media Access at Certain Scenes

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3. Preparation of Public Information Releases:

- A. The PIO, or designated person(s), is responsible for preparing and distributing public information releases. Public information releases will be prepared for, but not limited to:
 - 1. Criminal or other police incidents involving deaths, serious injuries, or extensive losses or destruction of property;
 - 2. Incidents needing assistance from the public;
 - 3. Incidents mandated to be released in accordance with the federal Campus Security Act (Clery);
 - 4. Serious situations, conditions, or incidents affecting the safety or security of the campus community;
 - 5. Incidents of human interest that illustrate agency employees fulfilling social needs or performing heroic or humanitarian services;
 - 6. Disasters, natural or otherwise, involving extensive agency involvement, unless joint operation

- 4. The amounts and types of property taken unless preduded by investigative protocols;
- 5. The race of individuals involved when this descriptive information advances the conduct of investigations, or is germane to the incident;
- 6. The number of officers or other persons involved in incidents;
- 7. The names of officers investigating incidents, their supervisors as appropriate, and units to which they are assigned, except undercover officers;
- 8. Requests for aid in locating evidence, suspects, or complainants;
- 9. The identity of a deceased victim, except in a suicide, after notification of next of kin.
- **5.** Non-Releasable Information to the Media:

A.